



# **EMCURE PHARMACEUTICALS LIMITED**

## **ARCHIVAL POLICY**

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### **1. Preamble:**

In accordance with the provisions of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (the "SEBI Listing Regulations"), a listed company is required to disclose on its website all the information and events which are disclosed to the Stock Exchanges in accordance with the SEBI Listing Regulations.

Accordingly, this Archival Policy has been framed, in accordance with the SEBI Listing Regulations, to provide guidelines for archival of records and documents as statutorily required ("Policy").

### **2. Policy:**

The information and the event which are disclosed to the Stock Exchanges shall be hosted on the website of the Company for a period of 5 years from the date of such hosting. The information and the disclosures shall be hosted on the website of the Company for a period of 5 years and, thereafter shall be removed / deleted from the website.

All information required to be uploaded on the Company's website in pursuance of any other statute / legislation / regulation, shall be hosted on the Company's website for such period as may be mandated by that statute / legislation / regulation.

All information/documents hosted on the website of the Company voluntarily by the management shall be retained on the website/archive section for such period of time as may be deemed fit at the absolute discretion of the management of the Company.

### **3. Review of Policy:**

This Policy shall be reviewed by the Board as may be deemed necessary and in accordance with any statutory /regulatory requirements. In case of any change/amendment in applicable statutes/regulations, the Policy shall stand revised to the extend thereto.

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<b>Sr. No.</b>	<b>Version No.</b>	<b>Date of Approval</b>
1.	Ver. 1 – Adoption of the Policy	December 15, 2023